



PREESALL TOWN COUNCIL

12 April 2023

Dear Councillor,

You are hereby summoned to attend a meeting of the Civic Events Committee of Preesall Town Council on **Monday 17 April 2023** at **10.30 am** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

Andrea Kay

Clerk to the council

This meeting may be being recorded by the council, members of the public or the press.

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

A G E N D A

1 Apologies for absence

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

3 Public participation

The Mayor will ask councillors **to agree** to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the Mayor will ask councillors **to agree** to reconvene the meeting.

4 Minutes of last meetings

Councillors are asked to approve minutes of the meetings held on 30 January and 8 March 2023.

5 May Day Event

Councillors will provide updates on plans and actions confirmed so far and on last minute actions still to be achieved in order for the event to progress.

6 Date of next meeting

To be confirmed.